

**BOARD OF DIRECTORS**  
**LOWER LAKE COUNTY WATERWORKS DISTRICT NO. 1**  
**P.O. BOX 263, LOWER LAKE, CA 95457-0263**  
**Phone: 707-994-6009 Fax: 707-994-7415**  
**Email: [lowerlakewater@mchsi.com](mailto:lowerlakewater@mchsi.com)**

**DIRECTORS:**

**AGENDA**

**REGULAR MEETING: November 12, 2019, 1:00 PM**  
**DISTRICT OFFICE – 9800 Hwy 53 Unit C, Lower Lake,**  
**California**

**Frank Haas, Chair**  
**Cynthia J. LeBrun, Vice Chair**  
**Frank McElwain**  
**Katy Evans**  
**Stacey Armstrong**

**Any person may speak for five (5) minutes on any agenda item; however, total public input per item is not to exceed 20 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.**

**Agenda of public meetings and supporting documents are available for public inspection in the Lower Lake County Waterworks District Office, 9800 Highway 53, Suite B & C, Lower Lake, CA 95457**

**REQUEST FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION:**

A request for a disability-related modification or accommodation necessary to participate in the Board of Directors meeting should be made in writing to the Secretary of the Board at least 48 hours prior to the meeting.

**A. CALL TO ORDER at \_\_\_\_\_ p.m.**

**B. APPROVE MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING HELD  
October 2<sup>nd</sup>, 2019: *Discussion and/or Possible Action***

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**C. APPROVE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD  
October 8<sup>th</sup> 2019: *Discussion and/or Possible Action***

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**D. FINANCIAL**

**1. Review, Discuss and Approve the Financial Statement and Warrants/Checks for  
September 2019: *Discussion and/or Possible Action***

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**E. Field Report:**

**1. Operations Field Report – Mike Kallerman:** *Discussion and/or Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

---

**F. PUBLIC INPUT:** *Any person may speak about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on today's agenda.*

**G. CORRESPONDENCE: None**

**H. OLD BUSINESS:**

**1. Emergency Intertie Project: Between the State – Regulated Water Systems, Lower Lake County Waterworks District No. 1, Highlands Mutual Water Company, and Konocti County Water District:** *Discussion and/or Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**2. Main Street Office: The Remodel of 16254 Main Street, Lower Lake, CA:** *Discussion and/or Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**3. Bulk Water Rates; for Bulk Water Station Committee Update:** *Discussion and/or Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**I. NEW BUSINESS:**

**1. Committee for Decisions: Appoint a Committee (possibly 2 Committees) of Two Board Members as an on the Spot Executive Decision Making:** *Discussion and/or Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**2. Vacation Title Policy: Go over Vacation Policy number 2020.1 for discrepancy of beginning after 6 or 12 Months:** *Discussion and/or Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**3. PG&E Public Safety Power Shutoff: Office Staff Paid for PG&E Power Shut Off:** *Discussion and/or Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**J. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA:**

*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: [1] a determination by a majority vote of the Board that an emergency situation exists (as defined in Section 54956.9 of the Brown Act); or [2] a determination by a four-fifths vote of the Board or, if less than four-fifths of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.*

---

**K. Closed Session Pursuant to California Government Code Section 54957 (B)(1):**

**1. Public Employee Salary Review: Title – Operator 1:**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**2. Public Employee Salary Review: Title – Operator 2:**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**3. Public Employee Salary Review: Title – Operator 3:**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**4. Public Employee Salary Review: Title – Utility Worker:**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**L. ANNOUNCEMENTS**

- 1. Next Regular Meeting to be held December 10<sup>th</sup>, 2019 at 1:00pm**

**ADJOURNMENT at \_\_\_\_\_ p.m.**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

Posted November 7th, 2019: by Lori Gonzalez, Board Secretary