

**BOARD OF DIRECTORS**  
**LOWER LAKE COUNTY WATERWORKS DISTRICT NO. 1**  
**P.O. BOX 263, LOWER LAKE, CA 95457-0263**  
**Phone: 707-994-6009 Fax: 707-994-7415**  
**Email: [lowerlakewater@mchsi.com](mailto:lowerlakewater@mchsi.com)**

**DIRECTORS:**

**AGENDA**

**REGULAR MEETING: SEPTEMBER 8<sup>th</sup>, 2020, 4:00 PM**  
Held Via Teleconference Due to Covid-19  
The Public May Attend Via Teleconference by Calling  
(978) 990-5040 And use Access Code: 1125874#

**FRANK HAAS, CHAIR**  
**COLETA BARNHART, VICE CHAIR**  
**FRANK McELWAIN, DIRECTOR**  
**BRIANNA COOK, DIRECTOR**  
**MARTIN SCHLEIF, DIRECTOR**

**Any person may speak for five (5) minutes on any agenda item; however, total public input per item is not to exceed 20 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.**

**REQUEST FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION:**

A request for a disability-related modification or accommodation necessary to participate in the Board of Directors meeting should be made in writing to the Secretary of the Board at least 48 hours prior to the meeting

**A. CALL TO ORDER** at \_\_\_\_\_ p.m.

**B. APPROVE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD AUGUST 11<sup>TH</sup>, 2020:** *Discussion/Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**C. FINANCIAL**

**1. Review and Discuss the Financial Statement:** *Discussion/Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**D. PUBLIC INPUT:** *Any person may speak about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on today's agenda*

**E. CORRESPONDENCE:** None

**F. GENERAL MANAGER'S REPORT**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**G. OLD BUSINESS:**

**1. Ratify Minutes From October 2019 Through December 2019 Meetings:** *Discussion/Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**2. Main Street Office Update on Progress and Cost:** *Discussion/Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**H. NEW BUSINESS:**

**1. Consideration to Adopt Resolution 2020-04 in Acknowledgment of the 15 year Anniversary as of June 29<sup>th</sup>, 2020 of Operator III, Mike Kallerman and in Appreciation of his Service Thus Far:**

*Discussion/Possible Action*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**2. Consideration to Approve Operations Plan: *Discussion/Possible Action***

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**3. Policy 2110- Health and Welfare Benefits, Consideration to Increase Employer Contribution and Re-Establish Pool: *Discussion/Possible Action***

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**4. Policy 2156- Standby Time, Consideration to Increase Daily Standby Pay Per Day and Callout from 1 Hour Minimum to 2 Hour Minimum: *Discussion/Possible Action***

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**5. Consideration to Update/Amend Pay Scale and Posting Ad for Bookkeeper/Internal Auditor: *Discussion/Possible Action***

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**6. Bi Annual Notice for Conflict of Interest: *Discussion/Possible Action***

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**7. Consideration to Approve Engagement Letter for Larry Bain/Independent Auditor for 19/20 Audit and Authorize Board Chair to Sign: *Discussion/Possible Action***

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**8. Phone Calls Not Being Answered From Board Members: *Discussion/Possible Action***

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**9. Comp Time Being Used: *Discussion/Possible Action***

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**10. 4/10 Work Schedule: *Discussion/Possible Action***

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

**I. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA: *Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: [1] a determination by a majority vote of the Board that an emergency situation exists (as defined in Section 54956.9 of the Brown Act); or [2] a determination by a four-fifths vote of the Board or, if less than four-fifths of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted***

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**J. CLOSED SESSION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957:**  
Public Employee Annual Performance Evaluation: Title- General Manager

**K. ANNOUNCEMENTS**

**1. Ethics Training for Board Members**

**2. Next Regular Meeting to be Held October 13<sup>th</sup>, 2020 at 4:00pm**

**ADJOURNMENT at \_\_\_\_\_ p.m.**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ abstain \_\_\_\_\_

Posted September 4<sup>th</sup>, 2020: by Todd Fiora, General Manager