

BOARD OF DIRECTORS
LOWER LAKE COUNTY WATERWORKS DISTRICT #1

CALL AND NOTICE OF SPECIAL MEETING

THE BOARD OF DIRECTORS of the Lower Lake County Waterworks District #1 will hold a Special Meeting Tuesday, September 29, 2020 at 4:30 P.M. The meeting will be held via teleconference due to Covid-19. The public may attend via teleconference by Calling (978) 990-5040 and use Access Code: 1125874#

The purpose of the meeting is to discuss, consider, and take possible action on the following items, Public input will be accepted on each Agenda Item:

1. **Discuss and Consider Orderly Transition of New General Manager:** *Discussion/Possible Action*
Moved _____ 2nd _____ yes _____ no _____ abstain _____
2. **Consideration of Adopting New Proposed Organization Chart:** *Discussion/Possible Action*
Moved _____ 2nd _____ yes _____ no _____ abstain _____
3. **Consideration to Adopt Job Description/Policy 2950, General Manager:** *Discussion/Possible Action*
Moved _____ 2nd _____ yes _____ no _____ abstain _____
4. **Consideration to Adopt Job Description/Policy 2330, Bookkeeper:** *Discussion/Possible Action*
Moved _____ 2nd _____ yes _____ no _____ abstain _____
5. **Consideration to Adopt Job Description/Policy 2310, Clerk Of the Board/Internal Auditor:**
Discussion/Possible Action
Moved _____ 2nd _____ yes _____ no _____ abstain _____
6. **Consideration of Re-Establishing General Manager Agreement in Accordance With Policy# 2000 for General Manager Position:** *Discussion/Possible Action*
Moved _____ 2nd _____ yes _____ no _____ abstain _____
7. **Discussion of Main Street Office Remodel PG&E Status and Requirements:** *Discussion/Possible Action*
Moved _____ 2nd _____ yes _____ no _____ abstain _____
8. **Closed Session Pursuant to California Government Code Section 54957:**
Public Employee Performance Evaluation: Title- General Manager
9. **CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA:** *Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: [1] a determination by a majority vote of the Board that an emergency situation exists (as defined in Section 54956.9 of the Brown Act); or [2] a determination by a four-fifths vote of the Board or, if less than four-fifths of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted*

No other business shall be conducted

Posted: September 28, 2020
Todd Fiora, General Manager