

BOARD OF DIRECTORS
LOWER LAKE COUNTY WATERWORKS DISTRICT NO. 1
P.O. BOX 263, LOWER LAKE, CA 95457-0263
Phone: 707-994-6009 Fax: 707-994-7415
Email: office@llcwg.com

AGENDA

REGULAR MEETING: SEPTEMBER 26, 2023, 3:30 PM

Held Via Teleconference as a Convenience to the Public. In the event transmission is interrupted, the meeting will continue in person as scheduled. The Public May Attend Via Teleconference by Calling (978) 990-5040 and use Access Code: 1125874#

DIRECTORS:

MONIQUE FABELA, CHAIR
FRANK McELWAIN, DIRECTOR
NOEL NEGRETE, DIRECTOR
JEAN YANICH, DIRECTOR
ROBIN EVANS, DIRECTOR

Any person may speak for five (5) minutes on any agenda item; however, total public input per item is not to exceed 20 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.

REQUEST FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION:

A request for a disability-related modification or accommodation necessary to participate in the Board of Directors meeting should be made in writing to the Secretary of the Board at least 48 hours prior to the meeting.

A. CALL TO ORDER at _____ p.m.

B. ELECT VICE CHAIR FOR REMAINDER OF 2023: *Discussion/Possible Action*

Moved _____ 2nd _____ yes _____ no _____ abstain _____

C. APPROVE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD AUGUST 22, 2023: *Discussion/Possible Action*

Moved _____ 2nd _____ yes _____ no _____ abstain _____

D. FINANCIALS

1. **Review and Discuss the Financial Statement:** *Discussion/Possible Action*

Moved _____ 2nd _____ yes _____ no _____ abstain _____

E. PUBLIC INPUT: *Any person may speak about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on today's agenda.*

F. CORRESPONDENCE: None.

G. GENERAL MANAGER'S REPORT / OFFICE REPORT:

Moved _____ 2nd _____ yes _____ no _____ abstain _____

H. OLD BUSINESS: None.

I. NEW BUSINESS:

- 1. Consideration to Accept the Engagement Letter from Larry Bain to Schedule the 2022/2023 Audit:**
Discussion/Possible Action
Moved _____ 2nd _____ yes _____ no _____ abstain _____

- 2. Consideration of Pre-funding Options for Grant:** *Discussion/Possible Action*
Moved _____ 2nd _____ yes _____ no _____ abstain _____

- 3. Consideration to Adopt Job Description/Policy 2300, Executive Assistant:** *Discussion/Possible Action*
Moved _____ 2nd _____ yes _____ no _____ abstain _____

- 4. Consideration to Update/Amend Salary Schedule:** *Discussion/Possible Action*
Moved _____ 2nd _____ yes _____ no _____ abstain _____

- 5. Closed Session Pursuant to California Government Code 54957: Public Employee Performance Evaluation: Title – General Manager:** *Discussion/Possible Action*
Moved _____ 2nd _____ yes _____ no _____ abstain _____

J. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA: *Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: [1] a determination by a majority vote of the Board that an emergency situation exists (as defined in Section 54956.9 of the Brown Act); or [2] a determination by a four-fifths vote of the Board or, if less than four-fifths of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted*

K. ANNOUNCEMENTS

- 1. Next Regular Meeting to be held October 24, 2023 at 3:30 pm**

ADJOURNMENT at _____ **p.m.**

Moved _____ 2nd _____ yes _____ no _____ abstain _____

Posted September 22nd, 2023: by Amy Loren, Clerk of the Board