

**BOARD OF DIRECTORS**  
**Lower Lake County Waterworks District No. 1**  
**Minutes of the April 23<sup>rd</sup>, 2024 Regular Meeting**

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**A. CALL TO ORDER**

Chair Fabela called the Regular Meeting of the Board of Directors to order at 3:31 P.M. Directors Monique Fabela, Jean Yanich, and Charles Farrell were present. Amy Loren, Clerk of the Board was also in attendance, as well as manager James Kingland, and staff members Mike Kallerman, Summer Dahlquist, and John Wilson. Public present was Barbara Wahlborg, Wesley Baker, Geneva (Denise) Lewis, Lisa Eckhardt Bishop, Mike Raffanelli, Colleen Camerlo, Renee Jones, and Sheryl Garalas.

(A motion was made by Chair Fabela to skip ahead to item H1, seconded by Director Yanich, with 3 ayes, 0 nays. At 3:45 P.M. California Howland joined the meeting, and at 3:54 P.M. Helen Owen joined the meeting.)

**H. NEW BUSINESS:**

- 1. Presentation by Community Development Director to Speak About Code Enforcement as it Pertains to Water Supply for Cannabis Grows:** An invitation to speak about code enforcement was extended to Community Development Department's Code Enforcement Manager Marcus Beltramo. Mr. Beltramo explained the role and duties of County Code Enforcement and answered questions regarding the Public and the Director's concerns. He clarified that it is not the district's responsibility to police illegal grows or to notify Code Enforcement of grows in the district. He concluded that most of these issues are not the district's concern, they are for Code Enforcement to address. He suggested that members of the public wishing to address this further do so by setting up a meeting with his department. It was also suggested that the district could consult legal counsel regarding verbiage of our Rules and Regulations to include "compliant land use". No action was taken.

(4:37 P.M. All members of Public left meeting other than Wes Baker and Helen Owen.)

- B. APPROVE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD MARCH 26, 2024, AND THE SPECIAL MEETING HELD APRIL 12, 2024:** On a motion from Director Yanich, seconded by Director Farrell, the minutes were approved with 3 ayes, 0 nays.

**C. FINANCIAL:**

- 1. Review and Discuss the Financial Statement:** The Board was provided a check register and a Financial Statement for the month of March 2024. After review and clarification by Amy regarding several vendor payments, a motion was made by Director Yanich to approve the financials, seconded by Director Farrell, and passed with 3 ayes, 0 nays.

- D. PUBLIC INPUT:** Wes Baker had a request for the next meeting and submitted a questionnaire form regarding things that could be addressed.

- E. CORRESPONDENCE:** None.

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**F. GENERAL MANAGER REPORT / OFFICE REPORT:**

**GM Report:** James reported that the intertie project is underway. Our district will be the last to be tied in. Once completed, up to 150 gallons per minute will be available in the event of emergency.

**Office Report:** Summer gave an update on the source and treatment grant that we had previously applied for. The application was deemed low priority; however, we may be able to resubmit. No action taken. Discussion only.

**G. OLD BUSINESS:** None.

**H. NEW BUSINESS:**

- 2. Consideration to Approve Vehicle Loan Documents from WestAmerica Bank and Authorize General Manager and Board Chair to Sign:** The board approved the loan documents on a motion by Director Farrell, seconded by Director Yanich, with 3 ayes, 0 nays.
- 3. Consideration to Adopt Annual CPI Increase:** The board reviewed the data for the Consumer Price Indexes Pacific cities and U.S. average. Based on the San Francisco-Oakland-Hayward, CA increase of 2.6%, the board elected to adopt an increase to our base charges in the amount of 2.6%. The motion was made by Director Yanich, seconded by Director Farrell, and passed unanimously.

**I. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA:** None.

**J. ANNOUNCEMENTS**

- 1. Next Regular Meeting to be held May 28, 2024, at 3:30 pm**

**ADJOURNMENT AT 4:57 P.M.**

There being no further business, a motion for adjournment was made by Chair Fabela, seconded by Director Yanich, 3 ayes, 0 nays.

  
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Monique Fabela, Board Chair

  
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Attest: Amy Loren, Clerk of the Board  
Approved: May 28, 2024