

**BOARD OF DIRECTORS**  
**Lower Lake County Waterworks District No. 1**  
**Official Minutes of the Special Meeting Held**  
**April 12, 2024**

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**CALL TO ORDER**

Chair Fabela called the Special Meeting of the Board of Directors to order at 9:31 A.M. Directors present were Monique Fabela, Frank McElwain, and Jean Yanich. General Manager, James Kingland, was present as well as Amy Loren, Clerk of the Board. Staff members in attendance included Mike Kallerman, Summer Dahlquist, Wayne Rivera, and John Wilson. No other public was present.

- 1. Review and Consideration to Accept Vehicle Loan Terms from WestAmerica Bank and Assign Document Signers:** Amy advised the Board of the terms of the vehicle loan and explained that two signers would need to be assigned for the loan documents. Chair Fabela motioned to accept the terms of the loan and to assign herself and James as signers. The motion was seconded by Director Yanich, the motion passed with 3 ayes, 0 nays.

**ADJOURNMENT AT 9:39 A.M.**

There being no further business, Director Yanich motioned, and Chair Fabela seconded to adjourn the meeting, with a vote of 3 ayes, 0 nays.

  
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Monique Fabela, Chair

  
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Attest: Amy Loren,  
Clerk of the Board

Approved: April 23<sup>rd</sup>, 2024