

BOARD OF DIRECTORS
Lower Lake County Waterworks District No. 1
Minutes of the November 20th, 2024 Regular Meeting

A. CALL TO ORDER

Chair Fabela called the Regular Meeting of the Board of Directors to order at 3:32 P.M.

B. ROLL CALL: Directors Monique Fabela, Jean Yanich, Wes Baker, Kris Grotle, and Charles Farrell were present. Amy Loren, Clerk of the Board was also in attendance, as well as Manager James Kingland, Lead Operator Mike Kallerman, and Executive Assistant Summer Fiora. No public was present.

C. APPROVE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD OCTOBER 22, 2024: On a motion from Director Yanich seconded by Vice Chair Baker, the minutes were approved with 5 ayes, 0 nays.

D. FINANCIAL:

1. Review and Discuss the Financial Statement: The Board was provided a check register and a Financial Statement for the month of October 2024. After review, a motion was made by Vice Chair Baker to approve the financials, seconded by Director Yanich, and passed with 5 ayes, 0 nays.

E. PUBLIC INPUT: None.

F. CUSTOMER SERVICE:

1. Customer Appeal to the Board of Directors / Account 64700: A letter was received from Carol Friis. She explained that she had been in the hospital for some time, and it appeared that squatters ran up her water bill. Service was locked off for non-payment in July of 2023, but the lock was cut, and the meter was ultimately pulled by the district. Carol's bill currently sits at just over \$1500.00. She asked for any forgiveness the board may allow, as she is on a fixed income and is not able to pay the balance. The board was sympathetic to her situation and decided to wave \$350 in fees, leaving her to pay \$350 upon reconnection (\$300 meter installation, \$100 lock off fee, \$50 reconnect fee) and elected to offer her a 24-month payment plan on the remaining balance of \$803.63. The motion was made by Director Yanich seconded by Vice Chair Baker and passed unanimously.

G. CORRESPONDENCE:

1. Prop 218 Protest Letter Received: Discussion only. No action taken.

H. GENERAL MANAGER REPORT / OFFICE REPORT:

Office Report:

District Employee Badges: Badges have been ordered for all board members and should be ready by December's meeting.

SDRMA Insurance Quote: Amy submitted an application for a property/liability insurance quote with SDRMA. An informal quote was received indicating a cost of \$10,000 more than our current policy with Lincoln-Leavitt.

Audit: The audit was conducted November 12 & 13 and went well. The auditor was impressed with the district's attention to detail in record keeping as well as the management of customer accounts.

Grant Update: Summer advised that we are awaiting an update regarding the urgent needs grant. The State has approved our updated project to shift money to Plant B to boost production.

GM Report: James informed the board that we received our permit for Well 11. We're going to sample and see where we are at. The water table is up with all the rain we've gotten. He updated that we are now tied in with Konocti. The Intertie is not 100% complete but we are just awaiting the final touches such as blacktop, etc. Wes spoke about an alternating energy option for Well 11. Since the water temp is coming out around 90 degrees, perhaps we could look into the option of geothermal energy production. Wes also asked about the lot on Riverview

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and whether the district could sell it or if we would be able to develop it. The board directed staff to ask legal counsel if the development of the lot would be regulated by Sequa. The board also inquired about PG&E tiers and off-peak rates, wondering if we could plan our usage to some extent and avoid pumping during peak hours. Mike advised that it isn't feasible as there wouldn't be enough recovery time for the wells. The Office Report and General Manager's Report were approved on a motion from Chair Fabela, seconded by Director Farrell, and passed with 5 ayes, 0 nays.

I. OLD BUSINESS: None.

J. NEW BUSINESS:

- I. Consideration to Accept Payout Offer from Progressive Insurance for Hydrant Damage, Claim#HMAP000693 and Authorize Chair and GM to Sign Release:** The board reviewed the email correspondence from Progressive which disclosed that the claimant has a policy limit of \$5,000. An offer was presented which indicated a 69% of total damages pro-rata payment offer of \$3,473.19 to Lower Lake Waterworks; and an offer to Special Districts, who also incurred property damage from the incident, of 30.5% pro-rata payment of \$1,526.81. A release was included as well. Amy informed the board that she did reach out to legal counsel for guidance on the matter. Bob advised that small claims court could be an option, however, government agencies are limited to suits up to around \$6,000. It may not be worth the time and resources to pursue that route. A motion was made by Vice Chair Baker to accept the offer from Progressive and sign the release, seconded by Director Farrell, and passed with 4 ayes, 0 nays, and 1 abstain from Director Yanich.


K. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA: None.

L. ANNOUNCEMENTS

- 1. Next Regular Meeting to be held December 18, 2024, at 3:30 pm**

ADJOURNMENT AT 4:38 P.M.

There being no further business, a motion for adjournment was made by Vice Chair Baker, seconded by Director Farrell, 5 ayes, 0 nays.


Monique Fabela, Board Chair


Attest: Amy Loren, Clerk of the Board
Approved: December 18, 2024