

**BOARD OF DIRECTORS**  
**Lower Lake County Waterworks District No. 1**  
**Official Minutes of the Special Meeting Held**  
**August 20, 2024**

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**CALL TO ORDER**

Chair Fabela called the Special Meeting of the Board of Directors to order at 3:36 P.M. Directors present were Monique Fabela, Wes Baker, Charles Farrell, Kris Grotle, and Jean Yanich. General Manager, James Kingland, was present as well as Amy Loren, Clerk of the Board, and staff members Mike Kallerman, and Summer Fiora. Mary Flemming from R.C.A.C attended via Zoom. No other public was present.

1. **Rate Study Presentation by Mary Flemming, R.C.A.C.:** Mary presented several rate structure options that she customized for our district. She explained the process of Prop 218 and answered questions. The Board inquired about additional rate options that could provide a higher level of affordability for customers. Summer said she would work with Mary to possibly have more options by the next board meeting. Discussion only. No action taken.  
*(Chair Fabella left the meeting at 4:43 P.M.)*
2. **Budget Hearing and Consideration to Approve the 2024-25 Adopted Budget:** Amy explained that the only adjustment to the Adopted Budget from the Recommended was that the fund balance forward from last year was less than what was projected. Because of this, an additional \$66,287 must be pulled from reserves in order to balance the budget. Director Farrell motioned to approve the 24-25 Adopted Budget, seconded by Director Yanich, with 4 ayes, 0 nays.
3. **Closed Session Pursuant to Government Code 54956.95: LIABILITY CLAIMS: Claimant: Darren Tubbs, Agency claimed against: Lower Lake County Waterworks District 1:** The board entered into closed session at 5:14 P.M. At 5:38 P.M. the board entered back into open session. Vice Chair Baker made a motion instructing staff to issue a rejection to the claim by letter on behalf of the Board of Directors. This motion was seconded by Director Farrell, and passed with 4 ayes, 0 nays.

**ADJOURNMENT AT 5:39 P.M.**

There being no further business, Vice Chair Baker motioned, and Director Yanich seconded to adjourn the meeting, with a vote of 4 ayes, 0 nays.

  
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Monique Fabela, Chair

  
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Attest: Amy Loren,  
Clerk of the Board

Approved: August 27, 2024