

**BOARD OF DIRECTORS**  
**Lower Lake County Waterworks District No. 1**  
**Minutes of the July 26<sup>th</sup>, 2022 Regular Meeting**

---

**A. CALL TO ORDER**

Chair Frank Haas called the Regular Meeting of the Board of Directors to order at 4:00 P.M., Chair Frank Haas, Directors Frank McElwain, Noel Negrete and Coleta Barnhart were present. Also present was James Kingland, Interim General Manager, Amy Loren, Clerk of the Board and staff Mike Kallerman. Member of the Public Jean Yanich was also present. Director Brianna Cook attended by phone.

**B. APPROVE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD**

**JUNE 28, 2022:** On a motion from Director Barnhart, seconded by Chair Haas, the motion passed with 5 ayes, 0 nays.

**C. FINANCIAL:**

1. **Review and Discuss the Financial Statement:** The Board was provided a check register and a Financial Statement for the month of June 2022. The Board approved the financials on a motion from Director Barnhart, seconded by Director Negrete, the motion passed with 5 ayes, 0 nays.

**D. PUBLIC INPUT:** Jean Yanich wanted to follow up regarding her concerns about water usage and marijuana grows in the Twin Lakes area. Her two main issues were the availability of water service to parcels that don't have homes, and the low tier rates. Chair Haas explained that at this time our Rules and Regulations don't differentiate between residential and agricultural water use, and the District cannot dictate how the customer uses their water. Director McElwain commented that he heard that growers "cannot use treated water on marijuana". Chair Haas asked Amy to inquire with legal counsel. Director Negrete said he believes that rule only applies to legal or commercial grows. Jean mentioned that she thought this subject was on the agenda in a prior year but nothing became of it. Vice Chair Cook suggested it could have been from the Drought hearing from last year where water conservation was extensively discussed. Jean stated that she first brought up her concerns two months ago and thought the District would have more answers and clarification from legal counsel. Chair Haas explained that the District has been adjusting from management turnover recently, but if we enter into Stage II drought then more conservation measures will be implemented.

*(Jean Yanich left the meeting at 4:15 P.M.)*

**E. CORRESPONDENCE:** none

**F. GENERAL MANAGER REPORT:**

Mike began with a field update. He explained that the heat is rising and the water demand is up. Well run times have jumped from 12 hours a day to 15. Well 8 is back online. The flash mixer went out last week at well 1 and a replacement was ordered. James continued with a tank replacement update. He has reached out to American Tank and Superior Tank for information. Clearlake Oaks Water is holding on to the backup tanks for us if we want to proceed with that option. There was a leak on Mustang Court last week. The main line was 6 ft down so it presented a bit of a challenge to repair, but Mike and Wayne handled it. The backhoe is up and running again. Todd has been helping James with catch up and the grant application is now complete. He would like the Board to consider hiring part time field help and part time office help.

**G. OLD BUSINESS:** none

**H. NEW BUSINESS:**

**BOARD OF DIRECTORS**  
**Lower Lake County Waterworks District No. 1**  
**Minutes of the July 26<sup>th</sup>, 2022 Regular Meeting**

---

1. **Consideration to Approve General Manager Employment Agreement and Authorize Board Chairman to Sign:** Discussion only. No action taken.
2. **Consideration to Adopt Resolution 2022-04, Fiscal Year 21-22 Prop 4 Compliance:** Director Barnhart made a motion to adopt the resolution. Chair Haas seconded and the motion passed with 5 ayes, 0 nays.
3. **Accept the Resignation of Director Barnhart, Effective August 1, 2022:** Chair Haas moved to accept the resignation. The motion was seconded by Director Negrete and passed with 5 ayes, 0 nays.

*(Chair Haas asked to skip ahead to item 1)*

**I. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA:** Director Barnhart moved that there is a need to take immediate action on two items that came to the attention of the District subsequent to the agenda being posted. The motion to add the items was seconded by Director Negrete and passed with 5 ayes, 0 nays.

1. **Accept the Resignation of Chair Haas:** Chair Haas presented a resignation letter to the Board to be effective midnight July 29, 2022. On a motion by Director Barnhart, seconded by Director Negrete, the resignation was accepted with 5 ayes, 0 nays.
2. **Consideration to Hire and Fill a Part-Time Field Help Position:** Director Barnhart motioned to proceed with hiring for the position. The motion was seconded by Vice Chair Cook and passed with 5 ayes, 0 nays.

*(The Board returned to New Business Item 4)*

4. **Consideration to Update Authorized Signers on WestAmerica Bank Account:** Considering the resignations of Director Barnhart and Chair Haas, the WestAmerica Bank signature card must be updated. Director Barnhart moved to remove Frank Haas and Coleta Barnhart from the signature card and to add Frank McElwain, Noel Negrete and Brianna Cook as the new signers. The motion was seconded by Vice Chair Cook and passed with 5 ayes, 0 nays.

**J. ANNOUNCEMENTS**

1. **Next Regular Meeting to be held August 23<sup>rd</sup>, 2022 at 4:00pm**

**ADJOURNMENT AT 4:44 P.M.**

There being no further business, a motion for adjournment was made by Director Barnhart, seconded by Chair Haas, 5 ayes 0 nays

  
Brianna Cook, Vice Chairman

  
Attest: Amy Loren, Clerk of the Board  
Approved: August 2, 2022