

BOARD OF DIRECTORS
Lower Lake County Waterworks District No. 1
Minutes of the May 24th, 2022 Regular Meeting

A. CALL TO ORDER

Chair Frank Haas called the Regular Meeting of the Board of Directors to order at 4:01 P.M. Chair Frank Haas and Directors Frank McElwain, Brianna Cook and Coleta Barnhart were present. Also present was newly appointed Director Noel Negrete, Amy Loren, Clerk of the Board, Billy Inman, General Manager and members of staff: Mike Kalleman, James Kingland, Duane Nowinsky, and Wayne Rivera. No public was present.

B. SWEARING-IN OF NEW BOARD MEMBER: Amy administered the Oath of Office and Noel Negrete was officially sworn-in as a new Board Member.

C. ELECTION OF VICE CHAIR: Director Barnhart nominated Brianna Cook for the office of Vice Chair and the motion, seconded by Director McElwain, passed with 5 ayes, 0 nays.

D. APPROVE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD APRIL 21, 2022: On a motion from Director Barnhart, seconded by Chair Haas, the minutes were approved with 5 ayes, 0 nays.

E. FINANCIAL:

1. Review and Discuss the Financial Statement: The Board was provided a check register and financial statement for the month of April 2022 and approved the financials on a motion from Director Barnhart, seconded by Vice Chair Cook, the motion passed with 5 ayes, 0 nays.

F. PUBLIC INPUT: Duane Nowinsky requested we speak with legal counsel regarding the process of limiting the District's service to residential only, no agricultural.

G. CORRESPONDENCE: None.

H. GENERAL MANAGER REPORT:

- 1. Emergency Drought Funding:** Billy had a meeting with DWR on May 19th and is finishing up a detailed write-up for them, after which funding should be available for reimbursement.
- 2. Emergency Intertie:** We received the commitment letter stating they are funding the project. Working with Konocti Water on getting the engineers lined up to do the plan review and getting ready to go out to bid. Still working on getting the final budget approval for the grant money from DWR. There appears to be \$8,000 in uncovered costs from the past that wasn't paid to engineering from LLCWD. Working to figure out this issue. In response to Director McElwain's inquiry as to why LLCWD is no longer taking the lead in this project, which he heard has now gone to Konocti Water, Billy explained that Konocti already had an emergency grant in motion and was able to add-in the Intertie to save time.
- 3. Drought, production, & well levels:** Current levels are decreasing, and demand is starting to go up. Mike explained that two wells kicked out over the weekend. We brought in CalTech to troubleshoot. The motor at well 8 burned up. A "motor saver" was never installed at that location: He will be looking to get a quote to install one at wells 6, 7, and 10 also.
- 4. Water Treatment 2 Certification update:** Billy was asked by Chair Haas about the status of his T2 certification from the State Water Board. He said that he is still waiting to hear back about a testing date. He said he hasn't reached out to see what is taking so long, but he will try to make time for it. The General Manager's report was accepted on a motion by Director Barnhart, seconded by Chair Haas, with 5 ayes, 0 nays.

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I. OLD BUSINESS:

1. **Discuss District Options with Reference to Presentation by Jean Yanich Regarding Consideration to Place a Moratorium on New Service Connections and Implementing Fines for Excessive Water Use:** Still conferring with legal counsel about options available. Tabled.

J. NEW BUSINESS:

1. **Discuss California Rural Water Association 2022 Education and Exhibitor Expo:** Chair Haas spoke positively about the expo stating that the turnout was good, there was a lot of valuable information and class options, and it was a great opportunity to network. Billy said he felt a little disappointed with the classes he chose and felt like they were all just pushing products. Discussion only.
2. **Consideration to Update Signature Authorization—Special Districts Local Boards Fiscal Year 2021-2022:** Amy recommended we update the Signature Authorization now to get Noel added so that he can be approved to start signing checks. Director Barnhart made a motion to update the Signature Authorization, and also to authorize the Secretary or Bookkeeper to make Budget Transfers (except for Fixed Assets or Contingencies) and Interfund Transfers. The motion was seconded by Chair Haas and passed with 5 ayes, 0 nays.
3. **Consideration to Adopt Recommended Budget:** In a motion by Director Barnhart, seconded by Chair Haas, the Recommended Budget was adopted with 5 ayes, 0 nays.
4. **Consideration to Adopt Resolution 2022-03, Establishing the 2022-2023 Appropriations Limit:** In a motion by Director Barnhart, seconded by Chair Haas, the motion passed with 5 ayes, 0 nays.

K. CONSIDERATION OF ITEMS NOT APPEARING ON THE AGENDA: None.

L. CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54957: Public Employee Performance Evaluation: Title—Clerk of the Board: The Board entered into closed session at 4:34 P.M. and emerged at 4:47 P.M. to give Amy Loren her evaluation. No action taken.

M. CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54957: Public Employee Performance Evaluation: Title—General Manager: The Board returned to closed session at 4:49 P.M. and emerged at 5:29 P.M. No action taken. Tabled for Special Meeting.

N. ANNOUNCEMENTS


1. **Next Regular Meeting to be held June 28, 2022 at 4:00pm**

ADJOURNMENT AT 5:29 P.M.

There being no further business, a motion for adjournment was made by Director Barnhart, seconded by Chair Haas, 5 ayes 0 nays



Frank Haas, Chairman



Attest: Amy Loren, Clerk of the Board
Approved: June 28, 2022