

BOARD OF DIRECTORS
Lower Lake County Waterworks District No. 1
Minutes of the December 16th, 2021 Regular Meeting

A. CALL TO ORDER

Chair Frank Haas called the Regular Meeting of the Board of Directors to order at 4:00 P.M., Chair Frank Haas, Vice Chair Martin Schleif, Director Frank McElwain, and Director Coleta Barnhart were present. Also present were Billy Inman, General Manager and Amy Loren, Clerk of the Board. Director Brianna Cook attended by phone. No Public was present.

(Director Barnhart asked to skip ahead to items G1 and J on the agenda.)

G. OLD BUSINESS:

1. **Discuss California Rural Water Association 2022 Education and Exhibitor Expo and Select District Representatives to Attend:** Chair Haas made reference to the Minutes from March 6, 2020 where it was approved for the Board Chair and the General Manager to attend the 2020 Expo, which was ultimately cancelled due to Covid. Vice Chair Schleif voiced his concerns about the budget and suggested the District could save money by foregoing attendance at the Expo. Director Cook suggested consideration to send a Board member who hasn't previously attended the event. Director Barnhart made a motion to send Chair Haas and GM Billy Inman to the Expo. The motion was seconded by Vice Chair Schleif and passed with 3 ayes by Haas, Barnhart, and McElwain, and 2 nays by Cook and Schleif.

- J. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957: Public Employee Performance Evaluation: Title—General Manager:** The Board entered into closed session from 4:05 to 4:08 P.M. at which point the Board decided to table the evaluation as Director Barnhart had a family emergency and departed the meeting at 4:08 P.M.

B. APPROVE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD November 22, 2021:

On a motion from Vice Chair Schleif, seconded by Chair Haas, the motion passed with 4 ayes, 0 nays.

C. FINANCIALS:

1. **Review and Discuss the Financial Statement:** The Board was provided a check register and a financial statement for November 2021. The Board approved the financials on a motion from Vice Chair Schleif, seconded by Chair Haas, the motion passed with 4 ayes, 0 nays.

D. PUBLIC INPUT: none

E. CORRESPONDENCE: none

F. GENERAL MANAGER REPORT:

1. **Covid 19:** The Governor's executive order remains in effect until December 31, 2021.
2. **Emergency Drought Funding:** The emergency grant of \$500,000 for source wells and expansion was approved. Working with engineers to get DWR plans.

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3. **Well #1 Pump and Control issues-** Well pump for well #1 went to ground. The pump and some controls have been damaged and are now running "underload". New pump and motor have been ordered.
4. **Emergency Intertie-** We are working with DWR to try to get this moved over into Konocti Water's "Cache Creek project", which is an emergency grant fund.
5. **Labor Board Hearing (Lori)-** We had the hearing with the labor board on Lori's case about back pay. It went well and seems like it may go in favor of the District. Vice Chair Shleif moved to accept the General Manager's report. The motion was seconded by Chair Haas with 4 ayes, 0 nays.

G. OLD BUSINESS:

2. **Discuss Shortage of Cash in Assessment District No. 93-1:** Discussion only. Tabled.

H. NEW BUSINESS:

1. **Consideration to Adopt Resolution No. 2021-07, A Resolution Authorizing a Short-Term Loan of Funds from Fund 315 (County Waterworks District #1, Lower Lake) to Fund 370 (County Waterworks District #1, Lower Lake-FHA):** The Resolution was adopted in a motion by Vice Chair Schleif, seconded by Chair Haas, with 4 ayes, 0 nays.

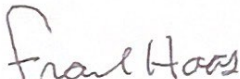
I. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA: none

K. ANNOUNCEMENTS

1. **Next Regular Meeting to be held January 20th, 2021 at 4:00pm**

ADJOURNMENT AT 5:00 P.M.

There being no further business, a motion for adjournment was made by Vice Chair Schleif, seconded by Chair Haas, with 4 ayes, 0 nays.



Frank Haas, Chairman



Attest: Amy Loren, Clerk of the Board

Approved: January 20, 2022