

BOARD OF DIRECTORS
Lower Lake County Waterworks District No. 1
Minutes of the October 21st, 2021 Regular Meeting

A. CALL TO ORDER

Chair Frank Haas called the Regular Meeting of the Board of Directors to order at 4:01 P.M., Chair Frank Haas, Vice Chair Martin Schleif, Director Frank McElwain, and Director Barnhart were present. Also present were Billy Inman, General Manager and Amy Loren, Clerk of the Board. No Public was present.

B. APPROVE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD September 16, 2021:

On a motion from Vice Chair Schleif, seconded by Chair Haas, the motion passed with 4 ayes, 0 nays.

C. FINANCIAL:

1. **Review and Discuss the Financial Statement:** The Board was provided a check register for the month of September and a Financial Statement for August and September 2021. Amy explained that all the County's end of year adjustments had come through and she was able to properly balance August and September. Director McElwain asked for some clarification about certain vendors on the check register. The Board approved the financials on a motion from Vice Chair Schleif, seconded by Director Barnhart, the motion passed with 4 ayes, 0 nays.

D. PUBLIC INPUT: none

E. CORRESPONDENCE: none

F. GENERAL MANAGER REPORT:

1. **Covid 19:** The Governor has extended his executive order until December 31, 2021.
2. **Emergency Drought Funding:** The emergency grant of \$500,000 for source wells and expansion was approved and is just awaiting a written agreement to present to the Board.
3. **Well draw downs and run time-** Well levels have been dropping significantly in the last month and well production since June 1st has reduced by nearly 90 GPM. However, the rain we've received just in the last few days is already bring levels up and runtime down.
4. **Drought ordinance-** Billy discussed levels and draw downs in wells. He had intended to recommend LLCWD move into Stage II drought, however, recent rain has already improved water levels. He recommends we remain in Stage I drought for the time being.
5. **Audit-** The 20-21 audit was performed Oct 13th-14th. Billy explained that Larry Bain and Natasha had many positive remarks about LLCWD's books and operations, and that this audit was one of the best they had done for out district. Vice Chair Shleif moved to accept the General Manager's report. The motion was seconded by Director Barnhart with 4 ayes, 0 nays.

G. OLD BUSINESS:

1. **Discuss Drought Ordinance and Options:** Tabled.

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H. NEW BUSINESS:

2. **Consideration to Adopt Resolution No. 2021-06, A Resolution Authorizing a Short-Term Loan of Funds from Fund 315 (County Waterworks District #1, Lower Lake) to Fund 370 (County Waterworks District #1, Lower Lake-FHA):** Amy explained that we are experiencing an overdraft in our Assessment account. The reason for the lack of funds is still being investigated. She has been in touch with Andrew, our rep from NBS, and he suspects the shortage could be from an increase in delinquent property tax payments due to Covid. The loan will come from Contingencies and be repaid once funds are available. The resolution was approved in a motion by Vice Chair Schleif, seconded by Chair Haas, with 4 ayes, 0 nays.

I. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA: none

J. ANNOUNCEMENTS

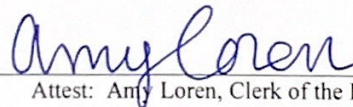
1. **Next Regular Meeting to be held November 18th, 2021 at 4:00pm**

ADJOURNMENT AT 4:27 P.M.

There being no further business, a motion for adjournment was made by Vice Chair Schleif, seconded by Chair Haas, with 4 ayes, 0 nays.



Frank Haas, Chairman



Attest: Amy Loren, Clerk of the Board

Approved: November 18, 2021