

BOARD OF DIRECTORS
Lower Lake County Waterworks District No. 1
Minutes of the July 15th, 2021 Regular Meeting

A. CALL TO ORDER

Chair Frank Haas called the Regular Meeting of the Board of Directors to order at 4:00 P.M., Chair Frank Haas, Director Brianna Cook, and Director Frank McElwain were present. Also present were Billy Inman, General Manager and Amy Loren, Clerk of the Board. No Public was present.

B. APPROVE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD June 17, 2021, AND THE SPECIAL MEETING HELD June 25, 2021:

On a motion from Director Cook, seconded by Chair Haas, the motion passed with 3 ayes, 0 nays.

C. FINANCIAL:

1. **Review and Discuss the Financial Statement:** The Board was provided a check register and a Financial Statement for the month of June 2021. The Board approved the financials on a motion from Director Cook, seconded by Director McElwain, the motion passed with 3 ayes, 0 nays.

D. PUBLIC INPUT: none

E. CORRESPONDENCE: none

F. GENERAL MANAGER REPORT:

1. **Covid-19 update:** Governor's Executive order stays valid up to September 30, 2021. We may resume shutoffs for nonpayment after this date but must offer payment arrangements.
2. **Chlorine Shortage:** There is a chlorine shortage statewide and water companies are struggling to get chlorine in a timely manner. We were fortunate to find a new vendor who was able to get us a bulk delivery.
3. **Emergency Drought Funding:** The General Manager has filed an application with the state, in an attempt to get an emergency grant to drill more source wells.
4. **Bulk Water Sales:** As of July 1, 2021 we have halted all bulk water sales in an effort to conserve resources. This has saved approximately four hours of runtime at the plants.
5. **Facebook:** A Facebook page is now up and running for the District. We're hoping to use this outlet as an additional method to get news and updates out to our customers. The Manager's report was accepted in a motion by Director Cook, seconded by Director McElwain, with 3 ayes, 0 nays.

G. OLD BUSINESS:

1. **Discuss and Establish Date for Drought Hearing:** Discussion only.
2. **Consideration to Amend Policy 2030, Holidays:** It was proposed to revert back to the original holiday policy before the current amendments were adopted in January. Amy and Billy explained the confusion that has been resulting from floating holidays for the operators and suggested the original policy excluding that would make payroll easier. Director Cook was opposed to taking away the floating holidays from the operators, arguing that they work hard and deserve the extra day to observe the holiday. If problems persist, the Board agreed to review the policy again at a future meeting. On a motion from Director Cook, seconded by Chair Haas the consideration to amend policy 2030 failed to be accepted with a vote of 0 ayes, 3 nays.
3. **Consideration to Approve Revised Intertie Agreement Between Lower Lake County Waterworks District No. 1, Konocti County Water District, and Highlands Mutual Water Company:** A revised copy of the intertie agreement was presented to the Board with an amended section pertaining to insurance, including workers compensation and commercial general liability

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insurance. This was at the recommendation of legal counsel. The Board approved the agreement on a motion by Director Cook, seconded by Chair Haas, with 3 ayes, 0 nays.

H. NEW BUSINESS:

1. **Review and Consideration to Accept the Proposal from Larry Bain to Schedule the 2020-2021 Audit:** The proposal was reviewed and approved in a motion by Director Cook, seconded by Chair Haas, with 3 ayes, 0 nays.
2. **Consideration to Adopt Resolution 2021-05, Fiscal Year 20-21 Prop 4 Compliance:** The Resolution was reviewed and in a motion by Director Cook, seconded by Chair Haas was accepted with 3 ayes, 0 nays.
3. **Opening and Consideration of Sealed Bids for Generac 14kw Generator:** No bids were received. The Board agreed to keep bidding open until the next regular meeting, on a motion by Director Cook, seconded by Director McElwain, with 3 ayes, 0 nays.
4. **Consideration to Approve and Enter Into The Joint Powers Agreement Creating the Lake County Community Risk Reduction Authority, and Authorize General Manager to Sign:** The agreement was reviewed and approved in a motion by Director Cook, seconded by Chair Haas, with 3 ayes, 0 nays.

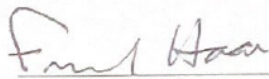
I. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA: none

J. ANNOUNCEMENTS

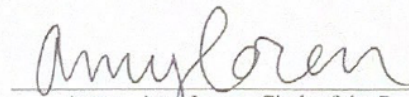
1. **Next Regular Meeting to be held August 19th, 2021 at 4:00pm**

ADJOURNMENT AT 4:47 P.M.

There being no further business, a motion for adjournment was made by Director Cook, seconded by Chair Haas, with 3 ayes, 0 nays.



Frank Haas, Chairman



Attest: Amy Loren, Clerk of the Board

Approved: August 19, 2021