

**BOARD OF DIRECTORS**  
**Lower Lake County Waterworks District No. 1**  
**Minutes of the June 17th, 2021 Regular Meeting**

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**A. CALL TO ORDER**

Chair Frank Haas called the Regular Meeting of the Board of Directors to order at 4:03P.M. Chair Haas, Vice Chair Martin Schleif, Director Frank McElwain, and Director Brianna Cook were present. Also present were Billy Inman, General Manager and Amy Loren, Clerk of the Board. No Public was present.

**B. APPROVE THE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD May 20, 2021:**

On a motion from Vice Chair Scheif, seconded by Director Haas, the motion passed with 4 ayes, 0 nays.

**C. FINANCIAL:**

1. **Review and Discuss the Financial Statement:** The Board was provided a check register and a Financial Statement for the month of May 2021. The Board approved the financials on a motion from Vice Chair Schleif, seconded by Director Cook, the motion passed with 4 ayes, 0 nays.

**D. PUBLIC IMPUT:** none

**E. CORRESPONDENCE:** none

**F. GENERAL MANAGER REPORT:**

1. **Covid-19 update:** Water shutoff to customers for nonpayment is still not possible due to the Governor's Executive Order, which was extended to September 30<sup>th</sup>.
2. **20-21 Budget:** The 20-21 budget has been approved by the BOD and has been sent to County of Lake.
3. **Drought Emergency:** Lake County has declared a drought emergency. It is in my opinion to best preserve our resources that we move into Stage 1 of the drought ordinance and ask for voluntary reduction and halt all bulk water distribution.

**G. OLD BUSINESS:**

1. **Discuss Drought Ordinance and Options:** The drought ordinance and options were discussed. It was moved to cut off bulk water sales by July 1<sup>st</sup> and to hold a public hearing July 15<sup>th</sup> to move into Stage 1. The motion by Vice Chair Schleif was seconded by Director Haas and passed with 4 ayes, 0 nays.

**H. NEW BUSINESS:**

1. **Review and Consideration to Accept 2019-2020 Audit:** The findings of the audit were discussed. The Board asked for more time to further review the information before approval. Tabled until next meeting.
2. **Discuss Creekside Mobile Home Park's Waterline above Cache Creek:** There are concerns that if the waterline breaks or leaks over the creek it will pose a problem to repair. Questions were raised about location of the meter and the reason it was moved. It was suggested to gather more information and explore options further at the next meeting. Tabled.
3. **Discuss Usage of the Intertie Agreement Between Lower Lake County Waterworks District No. 1, Konocti County Water District, and Highlands Mutual Water Company:** Clarification was requested regarding the specifics of aiding the other districts and how the drought will affect that. Discussion only.

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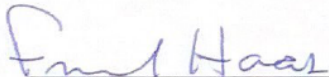
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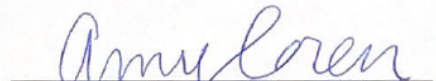
**I. ANNOUNCEMENTS**

1. Next Regular Meeting to be held July 15, 2021 at 4:00pm

**ADJOURNMENT AT 5:00 P.M.**

There being no further business, a motion for adjournment was made by Director Cook, seconded by Chair Haas, 4 ayes, 0 nays.

  
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Frank Haas, Chairman

  
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Attest: Amy Loren, Clerk of the Board

Approved: July 15, 2021