

**BOARD OF DIRECTORS**  
**Lower Lake County Waterworks District No. 1**  
**Official Minutes of the Special Meeting Held**  
**September 21, 2020**

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**CALL TO ORDER**

Chair Frank Haas called the Special Meeting of the Board of Directors to order at 4:35 P.M. All Directors and General Manager, Todd Fiora, were present; Clerk Meri Browning attended by phone.

**1. General Managers Resignation to Pursue New Job Opportunity.** Todd stated he has accepted a position at CCWD in Middletown. He submitted his 2-week notice, and offered to stay on part-time for transition for any mutually agreeable period of time, if the Board wanted.

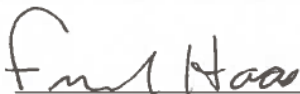
**2. Discuss and Consider Proposed Orderly Transition of New General Manager.** During his part-time stay to aid transition, Todd, recommended that he work with someone who could take over the management position and recommended Noel Negrete. Todd had spoken with all staff to ensure that they would be comfortable with Noel stepping in. But if the Board chose not to appoint Noel, Todd would be willing to stay on until December overseeing the completion of major projects, if the Board so chose.

**3. Closed Session Pursuant to California Government Code Section 54957: Public Employee Performance Evaluation: Title- General Manager.** The Board went into Closed Session for GM Exit Evaluation at 4:38.

The Board returned to Open Session at 5:12.

Director Schleif stated that Board decided that they want to offer Mike interim Manager before proceeding. After that, the Board would be able to pursue Todd's offer to continue part-time. Todd stated that he had asked Mike before he'd gone on vacation, and Mike had said he did not want it and agreed that it should go to Noel. Director Schleif responded that the Board does not feel that Noel is not qualified at this point to be the manager that they are looking for. Director Schleif made a motion to offer Mike interim GM and schedule another special meeting on Tuesday 9/29 to continue discussion of Todd's part-time transition, which was seconded by Director Barnhart. The vote was 5 Ayes and 0 Nays.

With no other business to be discussed or actions taken, the Special Meeting Adjourned at 5:17 P.M on a motion made from Director Schleif and seconded by Chair Haas. The vote was 5 Ayes 0 Nays.



Frank Haas, Chairman



Attest: Meri Browning,  
Clerk of the Board

Approved: October 13<sup>th</sup>, 2020