



BOARD OF DIRECTORS
Lower Lake County Waterworks District No. 1
Official Minutes of the Regular Meeting Held July 14, 2020

A. CALL TO ORDER

Chair Frank Haas called the Regular Meeting of the Board of Directors to order at 4:02 P.M., Directors Frank Haas and Martin Schleif and Coleta Barnhart were present; Directors Frank McElwain attended by phone. Staff present were General Manager, Todd Fiora, with Clerk of the Board, Meri Browning, attending by phone.

B. APPROVAL OF MINUTES:

The minutes from the Regular Board Meeting held July 9th and June 23rd were reviewed. Director Coleta Barnhart moved and Director FH seconded a motion to approve both minutes. Chair Haas called for a vote, 4 ayes, 0 nay, and 0 abstain. After the vote, a motion was made and carried correcting the date of the Special Meeting Minutes from June 23rd to June 30th.

C. FINANCIAL:

The financial report was reviewed by board members. Director Coleta Barnhart moved and Director Martin Schleif seconded to approve the financial statement. The vote was 4 ayes, 0 nays, and 0 abstain.

D. PUBLIC INPUT:

None.

E. CORRESPONDENCE:

None.

F. GENERAL MANAGER'S REPORT:

Todd gave a verbal report: 1) Todd has resumed waterline abandonment and replacement, a project requested by Caltrans last year. The plan is to abandon the current waterline in the culvert by Shell and obtain easement to redirect a new mainline to the one property it served. Chair Frank Haas asked if property owners were okay with easement, and Todd confirmed; 2) Todd was out for 2 weeks waiting for the return of a Covid-19 test doctors had required his infant son to take. To date, no results have come back, but he returned to after 14 days; 3) Back up pump at Twin Lakes Booster Station failed and replacement pump on-hand was defective. It will take 3-4 months to get a new one, but James and Cal-Tech have made a temporary fix to keep it working until warranty pump arrives. They have had other problems there and suspect the problem may be due to heat, so Todd wants to get a fan to see if it helps; 4) Action Sheet was provided in Board Packet to show projects outstanding/in progress. Chair Haas asked about Intertie funding progress, and Todd said he provided requested documentation this month and is waiting to hear back; he's not sure of timeline, due to Covid-19, but is hoping to break ground next spring. Director Coleta Barnhart moved and Director Martin Schleif seconded to approve the General Manager's Report. The vote was 4 ayes, 0 nays, and 0 abstain.

G. OLD BUSINESS:

1. Main Street Office Update on Progress, Current Cost, Projected Cost: Todd provided papers to show cost analysis. Director Frank McElwain asked about siding, which had not been discussed between Todd and contractor Rodney Silva. Todd to follow up with Frank McElwain's recommendation to sheet over existing 1x8, since all stucco had to be removed due to damage found underneath. A specialist had to be hired to remove all stucco. Todd reviewed cost information to-date and estimates in-progress, as well as minor project decisions being made. Todd asked Board's opinion on Rodney Silvas's suggestion of omitting the French drain and instead putting a V-shaped drain in the driveway to collect and direct water away from the building, which would save costs. Director Barnhart asked about the tree roots that were to be cut when the French drain was installed, which Todd said could be done

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separately. The consensus of the Board was in favor of the recommended change. Rodney to get cost information to Todd. No action Required.

H. NEW BUSINESS:

None.

J. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA.

None.

K. ANNOUNCEMENTS

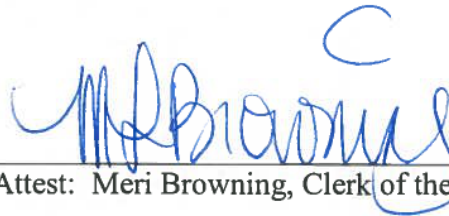
1. Next Regular Meeting to be held August 11th, 2020 at 4:00 P.M

L. ADJOURNMENT AT 4:54 P.M.

There being no further business, Director Barnhart motioned and Chair Hass seconded to adjourn the meeting. President Haas called for a vote, 4 ayes, 0 nay, and 0 abstain.



Frank Haas, Chairman
Approved: August 11, 2020



Attest: Meri Browning, Clerk of the Board