

BOARD OF DIRECTORS
Lower Lake County Waterworks District No. 1
Official Minutes of the Regular Meeting Held March 10th, 2020

A. CALL TO ORDER

Chair Frank Haas called the Regular Meeting of the Board of Directors to order at 4 P.M., Chair Frank Haas, Directors Coleta Barhart-Proctor, Frank McElwain, Martin Schleif, were present, Director Brianna Cook Called to notify she would be absent. Also present were Meri Browning, Clerk of the Board, Todd Fiora, General Manager, Mike Kallerman Operator III (Chief), and members of the public Jean Yanich, her tenant, and Darrel LeBrun

B. ACKNOWLEDGEMENT OF RECEIPT OF RESOLUTION NO. 2019-08 A RESOLUTION BY THE BOARD OF DIRECTORS OF THE PARADISE IRRIGATION DISTRICT IN APPRECIATION FOR THE MUTUAL AID SUPPORT PROVIDED BY WATER AGENCIES AND VOLUNTEER ORGANIZATIONS THAT HAVE ASSISTED THE DISTRICT IN ITS RECOVERY EFFORTS FOLLOWING THE CAMP FIRE THAT OCCURRED IN BUTTE COUNTY ON NOVEMBER 8, 2018

After reviewing the Resolution from Paradise Irrigation District Vice Chair Barnhart made a motion to approve the minutes, Chair Haas seconded, the motion passed with 4 ayes, 0 nays, 1 absent

C. APPROVE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD FEBRUARY 11TH 2020

After reviewing the minutes Vice Chair Barnhart made a motion to approve the minutes, Director Schleif seconded, the motion passed with 4 ayes, 0 nays, 1 absent

D. FINANCIAL:

1. Review and Discuss Financial Statement

The Board was provided a check register and a Financial Statement for the month of January 2020 and Mrs. Browning gave a brief update on where she is at with the financials. The Board and unanimously approved the financials on a motion made from Vice Chair Barnhart, seconded by Chair Haas, 4 ayes, 0 nays, 1 absent

E. PUBLIC INPUT: Customer Jean Yanich spoke to the Board Stating that the General Manager told her to submit an appeal to the board too late to be put on the Agenda. Mr. Fiora asked that the Board add this under Items not appearing on the posted agenda.

F. CORRESPONDENCE: None

G. GENERAL MANAGERS REPORT

Mr. Fiora gave an update on the Rancho Sendero PRV Project where Chernoh Excavating has set the vaults and are working on plumbing the PRV now. Our insurance will be covering a hydrant replacement on Clayton Creek Rd. and Chernoh Excavating will do the replacement. Well #7 failed and is going to be scrubbed then reinstalled with a new pump. Mr. Fiora updated on the Well #1 Rehab, Office, OES Meetings, Intertie, and Operations Plan.

Vice Chair Barnhart motioned to accept the General Managers Report, seconded by Director McElwain, the motion passed with 4 ayes 0 nays, 1 absent

H. OLD BUSINESS:

1. General Manager Job Description Review

The Committee reported that they found nothing with the General Manager Job Description. Director Schleif called a motion to leave the Job Description the same, Seconded by Chair Haas. 4 ayes, 0 nays, 1 absent

I. NEW BUSINESS:

1. **Ordinance Amending Ordinance 2009-01 Fixing Charges and Fees for Bulk Water Sales: 1st Reading**
Tabled
2. **Consideration to Send Participants to 2020 CRWA EXPO**
After a brief discussion of the current office hours the Board determined there were no changes to be made at this time. Vice Chair Barnhart made a motion to send the General Manager and Chairman to the CRWA EXPO, seconded by Director Schleif the motion passed with 3 ayes, 1 abstain, 1 absent
3. **Consideration of Posting Ad in Paper for the General Manager position:**
Director Schleif made a motion to post the ad in the Record Bee, seconded by Director McElwain, the motion passed with 4 ayes, 0 nays, 1 absent

J. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA

1. **Customer Claim for Damages of Driveway Due to Water Main Break on May Hollow Rd.**

Jean stated that the District had a water main break that flooded her asphalt driveway and ruined it. Jean stated that the main broke at noon and was not shut off until 7:00PM and her property was similar to a lake. She was not happy with the General Managers mitigation efforts or his lack of response to her phone calls. She would like to be made whole again. She wrote a letter to the board and include an estimate from Bay-Cal Paving for the repaving of her driveway. Jeans neighbor Darrel Lebrun Spoke on her behalf stating that the Main Break was a gusher and he thinks she deserves a new driveway as well. Operator James Kingland came in to the board room and stated that respectfully a lot of this story is not correct and that the main broke at 5pm and was shut off by 630 pm and the district worked diligently on the repair.

Chair Haas suggested we go into close session to discuss this matter under possible litigation


The Board went into closed session at 4:10pm and came out at 4:26pm. Director Schleif, made a motion to pay Bay-Cal Paving to pave the driveway and have 5 yard of lava rock delivered to the property, seconded by vice chair Barnhart the motion passed with 4 ayes, 0 nays, 1 absent.

K. ANNOUNCEMENTS

Next Regular Meeting to be held April 14th, 2020 at 4:00 P.M

ADJOURNMENT AT 5:09 P.M.

There being no further business a motion for adjournment was made by Director Schleif, seconded by Chair Haas, 4 ayes 0 nays, 1 absent



Frank Haas, Chairman



Attest: Meri Browning, Clerk of the Board

Approved: May 12th, 2020